

Scheme Name: KAPILA: Kalam Program for IP Literacy and Awareness

Implementing Agency – MoE's Innovation Cell/AICTE

I. Introduction:

The scheme provides financial assistance to the institutions that are part of the Higher Education Institutions for filing patent. 'KAPILA: Kalam Program for IP Literacy and Awareness', which will create appropriate awareness regarding the need of IP filing, mechanism, and methodology involved in filing IP in India and globally, especially amongst students and faculty of higher education institutions.

II. Objective

The objective of KAPILA is to recognise, facilitate and felicitate the Intellectual Property, innovations, and best practices in HEIs.

KAPILA will help in establishing the much required IP filing ecosystem in large number of education institutions and thus create a culture of systematically protecting new ideas, research, and innovation having national and global relevance.

III. Application Processing Methodology

- Online submission of shortlisted application details (title of the patent, date of patent filed, applicant /co-applicant details, copy of receipt of the patent application fee) by the institute through KAPILA portal
- Screening/ scrutiny of the submitted applications to check for correctness of data at Institute Level
- The final decision will be taken by the MoE's Innovation Cell (MIC), keeping in view the expert committee's recommendations and the availability of funds for the scheme.
- After the MIC's approval, the total Sanctioned grant will be sent to the institute on reimbursement mode.

IV. When to Apply

- Applications will be invited throughout the year (Fund will be released on quarterly basis)

V. Guideline for the formation of committee, selection, and submission of Unique Innovation

- Every institutes keen on seeking funds for filing a patent need to form a committee as per KAPILA Committee - "All institute's decision-making body with respect to incubation / IPR / technology-licensing will consist of faculty and experts who have excelled in technology translation. Other faculty in the department/institute will have no say, including heads of department, heads of institutes, deans or registrars".
- All the application for patent filing should be submitted to a minimum five membered committee consisting of two faculty members (having developed sufficient IPR and translated to commercialisation), two of the institute's alumni/ industry experts (having experience in technology commercialisation) and one

legal advisor with experience in IPR, will examine the patent application. Institute can use alumni/ faculty of other institutes as members, if they cannot find sufficiently experienced alumni / faculty of their own.

- Institute IPR cell or incubation center will only be a coordinator and facilitator for providing services to faculty, staff and students. They will have no say on how the invention is carried out, how it is to be patented.
- Funding will be offered to students, faculty, or institutes as applicants/co-applicants, as well as any combination of students/faculty/institute.
- The reimbursement fund will be transferred only to the institute bank account and not to the individual account.

VI. Funding Assistance from MIC/AICTE on reimbursement mode

Sr.No.	Budget Head	Amount in ₹
1	Funding support for patent application filing fee	₹ 1,600/-
2	Request for Examination fee	₹ 4,000/-
3	Amount per Application	₹ 5,600 /-
	Total Amount (Maximum Application 100 per Institute)	₹ 5,60,000/-

- A maximum funding amount of ₹ 5600/- per application
- Maximum Application 100 per Institute per F.Y.
- Maximum funding per Institute is amount of ₹5,60,000/- (₹5,600/- per application)
- The patents filed by the HEIs on or after 1st April 2023 to Indian Patent Office will be considered. Further, the Applications filed by HEIs on KAPILA portal on or after 1st March 2024 will be considered for reimbursement.
- For the application under revision during FY 2023-24, they may submit their revised application for reimbursement of filing and examination fee by 31 December 2024.
- For the application wherein only the filing fee is reimbursed during FY 2023-24, the applicant may submit the Examination Fee for the respective application in FY 2024-25. The Last date for submission is 31 December 2024.
- Those applications that have been submitted on the KAPILA portal till 29th February 2024 will be considered as per previous/old KAPILA Scheme guidelines.

VII. Disbursement of the Funds

- Maximum 100 % of the shortlisted application will be funded in reimbursement mode after submitting the receipt for the patent application filing fee and examination fee. (For example, if an institute submits 102 patent-filed applications to KAPILA, funding will be provided to a Maximum of 100 patent applications only per institute).
- 100% of the sanctioned amount will be released as a grant in aid to the head of the institute.

- The grantee Institution shall observe all financial norms and guidelines as prescribed by the AICTE/ Government of India from time to time. GOI GFR rules should be followed during utilization of grant.
- If an institute submits only the receipt for the filing fee, it will be eligible for reimbursement of that specific amount of filing fee only (Rs.1600 per Application). However, to qualify for reimbursement of the examination fee, the institute must submit both the receipt (filing and Examination fee receipt) for the examination fee reimbursement and the KAPILA application for the respective patent using the same KAPILA ID.

VIII. Terms and Conditions

a. Expert Committee:

- Competent and experienced experts committee should be involved in evaluation the patent application. (Refer Serial No. V - guidelines for the formation of the committee).
- HEI's need to ensure in-house participation in the submission of patent application faculties, students, and staff are expected.
- Institute may invite any number of experts per evaluation based on the number of applications submitted as per their convenience.
- Honorarium for experts must be borne by the institute from their own resources. But the quality of the activities should not be compromised.
- Minutes of Meeting of Expert Committee and evaluation report should be maintained at institute and submitted to MoE's Innovation Cell on need basis.

IX. Report and Supporting Document Submission

Institute need to submit the report and following supporting documents within the prescribed period of the submission of patent application.

- Original Statement of actual expenditure (reimbursement mode) in the prescribed proforma duly signed by the Head of the institution and countersigned by Registrar/Finance Officer/Govt. Auditor
or
In case of self-financing/private institutions, a Statement of actual Expenditure (reimbursement mode) & Utilization Certificate are required to be audited & signed by a Chartered Accountant (with membership no., full address & stamp). Photocopies of formats are enclosed.
- The Utilization Certificate (UC) supported by Audited Statement of Expenditure to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the AICTE immediately after completion of the scheme. It should contain the head-wise break up of expenditure made from the grant-in-aid provided by the Council. Audited Statement of Expenditure indicating expenditure incurred in the total duration of the scheme in the prescribed format and GFR-19 shall be submitted to the Council.

X. Monitoring

- AICTE/MIC may depute an Officer/Observer to oversee the process

XI. Expected Outcomes

- Awareness creation regarding the need of IP filing, mechanism and methodology involved in filing IP in India and globally, especially amongst students and faculty of higher education institutions.

- Establishing the much required IP filing ecosystem in large number of education institutions and creating a culture of systematically protecting new ideas, research, and innovation having national and global relevance.
- Program will set foundation for institute's participation in MoE's Innovation and Entrepreneurship initiatives such as IIC, ARIIA, Hackathons, NISP, National Innovation Contest, MoE- AICTE Investor Network, YUKTI 2.0, School Innovation Council, School Innovation Contest, KAPILA for School and related programs at MIC and AICTE.
- Strengthening the connection of institutions located in Himalayan/North Eastern region/Aspirational Districts with national innovation and entrepreneurial ecosystem enablers.
- Active participation and involvement of students, faculties and staff
- Sensitization and vibrant IP filing ecosystem in HEIs
- Filing 15,000 patent applications per year

XII. For more information, contact us

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